

## HHWSC Board Meeting February 27, 2025

Meeting held via Zoom with the following board members attending: Mike Thering, Kate Evans, Shawn Young, Marilyn Boyer

Also attending: Samantha Jeffrys SUS Admin.

Unable to attend: Curtis Jefferys SUS owner

Meeting called to order at 6:32

The board approved the the agenda for today's meeting and the minutes from the Jan 23, 2025 meeting.

Treasury Report from Marilyn Boyer:

Operating account #3469: \$26,841.14

Maintenance MM account #3929: \$25,345.81

Escrow account #9547: \$7,788.27

Expenses paid:

1/22/2025 paid NexbillPay \$10.63 for merchant services

1/28/2025 paid Zoom \$17.04 for monthly service

2/11/2025 paid Spicewood Utilities \$3,448.03 for system operations

2/13/2025 reimbursed Mike Thering \$573.38 for supplies for well site maintenance- gravel, paint for pump house, fire ant treatment.

2/20/2025 paid PEC \$227.60 for electricity to both well sites (\$168.74 and \$58.86).

SUS Admin report from Samantha Jeffery:

Samantha clarified the question from last month on the billing charge from NexBill Pay. Our monthly charge is \$100 minus \$2.50 per the number of customers that used the service (100 minimum - number of customers X 2.50 = our monthly charge).

Samantha also suggested that she wants to audit the Iris Alert System to make sure our customer contact list matches with the Iris system. Board approved matching it with the RVS system.

Samantha also mentioned that there is an all-purpose card that can be used for any kind of notification including drought contingency or Board Meeting notice. Board discussed using the card to notify for the next annual meeting instead of sending out a letter.

Curtis w SUS was not able to make the meeting but told Samantha that he did receive 2 smart meters that he can install so we can run testing and check wireless coverage. Also he should get the sample bottles out in the next day or 2.

Water loss spread sheet sent out showed low water loss this month. There doesn't seem to be a pattern - some months high, some low.

Marilyn reported that the HHWSC debit card expired so the PEC payment didn't go through. She set the account up with auto pay on a new card and got it all straightened out. Marilyn sent the 1099 from Security Bank to our new book keeper Jessie.

Re the transition to Liberty Hill Book Keeping- Mike Thering did speak with Mary Gibbs and she promised to have the 2024 end of year books and Profit and Loss ready by tomorrow. She has not sent us anything from 2024 including the Quick Book file or P&L.

Water System Report from Shawn Young:

Shawn reported that the system is operating normally and that it is currently pumping approximately 8,000 gallons per day.

Mike, Shawn, and volunteer BFoster painted the newly installed pump house, added gravel, and cleaned up the well site.

Mike suggested that we hold the next annual meeting as an open house at the well site on May 22. Board agreed.

Report on TWDB project from Mike Thering:

Mike received an email from our project manager Jane. The paperwork has moved up to the next level for approval. Mike will try to find out what the next steps are to close the project out.

**Next Board Meeting scheduled for Thursday, March 27 at 6:30 via Zoom.**

Meeting adjourned at 7:06pm