

HHWSC Board Meeting July 24, 2025

The meeting was held via zoom with the following board members attending: Mike Thering, Kate Evans, Shawn Young, Marilyn Boyer, Gretchen Heber

Also attending: Curtis Jeffrey SUS owner, Samantha Jeffreys SUS Admin, Jessie Pritchett Liberty Hill Bookkeeping

Meeting called to order at 6:35

The board approved the the agenda for today's meeting and the minutes from the June 26, 2025 meeting.

SUS Admin Report from Samantha Jeffreys:

Samantha reported that SUS installed new meters at the Bliss and Bostick residence replacing old non working meters. Customer Preece had a leak at the washing machine hook up causing very high usage of 25k gallons. He will be submitting a request for forgiveness on his water bill. There was a request for a new residential meter hook up. Samantha went over all the info and new hook up charges but has not heard back from them.

Bookkeeping report from Jessie Pritchett: Jessie sent the profit and loss statement for 6 months Jan-June 2025. Mike requested that she resend the final P&L for 2024. It needs approval so she can complete 2024 taxes.

Treasury Report from Marilyn Boyer:

Operating account #3469: \$36,646.75

Maintenance MM account #3929: \$25,708.94

Escrow account #9547: \$7,788.27 (Unchanged)

Expenses paid:

6/24/2025 paid NexbillPay \$7.32 for merchant services

6/30/2025 paid Zoom \$18.11 for monthly service

7/1/2025 paid Shaquille Marable \$57.50 (prorated refund on partial month service)

7/14/2025 paid Spicewood Utilities \$3,510.28 for June system operations

7/14/2025 paid The Blessing Junkie (dba Liberty Hill Bookkeeping) \$252.50 for misc book keeping services.

7/20/2025 paid PEC \$264.54 for electricity to both well sites (\$209.89 and \$54.65).

7/22/2025 paid Nexbill Pay \$16.56 for merchant services.

Water System Report from Shawn Young/ Curtis Jeffrey:

Curtis Jeffrey with SUS reported that everything is running smoothly with the system. Water level measurement shows that well 4 level was at 219 ft. The water level did not come up with all the rain but the original drillers log showed the water level was 215 originally. There is a difference in where they measured from so the well is only 1 foot lower than that initial level. It indicates that we don't have a lot of people using the same part of the aquifer that we are in. Curtis feels like we can't sustain 10,000 gallons a day for a long period of time. He noted that we are still 20 ft above the pump, however, one person leaving the hose on impacts the whole system and while we are in good shape we still need to be cautious.

Note-this info is from the water loss spreadsheet sent by Samantha w SUS:

Total gallons pumped for the month of June was 303,000 gallons, sold 258,000 gallons, loss was 44,200 gallons or 14.59%

TWDB Project #62596 closeout status from Mike Thering: Mike corrected the disbursement request to \$798.25. This is the final disbursement that was being held back. TWDB suggested that we find something to spend the remaining money on but it has to be in the scope of project, related to tank removal etc. and not require any planning or design. Mike suggested adding gravel to even out the site and Shawn suggested purchasing electric supplies to add heaters for the pump. It would be great if we could get the cost of an emergency generator covered but is not in the original project. Mike will ask about it next time he talks to TWDB contact to see if there is something in the original project that would let us do that.

Member Communication from Gretchen Heber:

The first member newsletter went out to about 30 customers and 15 (50%) opened the email. Click through rate was 13% where people clicked through to the website. That is actually a good response for the first newsletter. We don't have current emails for all of the customers - only 30 emails out of 50 plus customers. Suggest that we send out another postcard requesting customers update their emails and contact info with Samantha.

New website is almost revamped. Still needs a few things. Suggested that we get some new pictures taken of the well site. Gretchen will look into additional cost to email directly through the site instead of the gmail account that uses Kate's name.

Old Business:

Electronic Meter update- no progress. There are 2 different companies and we have information from one. We need cost data so that we can compare. Long term cost including inspections or repairs needs to be looked at. Also need to look at reliability.

Mike hasn't had a chance to talk to TRWA about changing rates for commercial customers.

Water requests from developers- nothing to report. We haven't heard back from any of the commercial developments requesting service along Hwy 71W. Information about doing an assessment was sent.

Meeting adjourned 7:32

Next meeting scheduled for August 28th at 6:30pm via Zoom.