

# HHWSC BoD Zoom Meeting

## Quick recap

Attendees: Mike Thering, Marilyn Boyer, Kate Evens, Shawn Young and Samantha Jeffery. No other members attended.

Board approved both the Agenda and September Minutes.

The Board approved financial transactions and reviewed financial reports, including account balances and water system operations. The team discussed water infrastructure upgrades, future funding opportunities through Proposition 4, and various developer-related matters including land donations and easements. The conversation ended with decisions on customer billing adjustments, forgiveness requests, and scheduling the next meeting for December 11th.

## Next steps

- [!\[\]\(b1b781be830eb908d845c527ab08d5f8\_img.jpg\) Marilyn to move \\$25,000 from the operating account to the money market account.](#)
- [!\[\]\(2176a4ba510fa27404d783166e891577\_img.jpg\) Mike to follow up with Samantha about the meter replacement charges for Katie Bliss.](#)
- [!\[\]\(a3b1c8d49688274496e55f2751cb8993\_img.jpg\) Shawn to follow up with Curtis about measuring the water level at well number 4 on November 1st.](#)
- [!\[\]\(428d7e9195be7f8a26074c24b6c91839\_img.jpg\) Kate to check the end-of-month reports and pull the numbers for water loss and gallons pumped for the minutes.](#)
- [!\[\]\(ed97b77223b22ee5f7630fce8232c643\_img.jpg\) Mike to draft a plan for water level thresholds and corresponding restrictions.](#)
- [!\[\]\(09fbf882b1c74e1d905570cb87137f75\_img.jpg\) Mike to contact the Texas Water Development Board about potential funding for water system upgrades.](#)
- [!\[\]\(38a5711a91e51bcf581270eb937dfb8f\_img.jpg\) Samantha to inform Henry Preece's daughter about the board's decision on bill forgiveness.](#)
- [!\[\]\(77ca010aba4da5e8432b17ebfa836139\_img.jpg\) Samantha to recalculate Henry Preece's bill and send it to the board.](#)
- [!\[\]\(487663b347e68df8fff3380f58dc0cc7\_img.jpg\) Samantha to remind Curtis to provide the lead and copper testing results.](#)
- [!\[\]\(ba6309ee69e3329bacc81ec8acea4b7a\_img.jpg\) Samantha to contact RBS about itemizing the water bill to show base rate separately from usage.](#)
- [!\[\]\(0b8605e65b7cf6e7b84d1840b4bf34fd\_img.jpg\) Samantha to look up the turn-off and turn-on fees in the tariff and charge Carlos Lopez](#)

## Summary

### Financial, Water System and Member Communication Updates

The board approved moving \$25,000 from the operating account to the money market account to earn higher interest, with Marilyn confirming she would transfer the funds online. Marilyn presented the September financial report, noting the operating account had \$49,031.49, the money market account had \$25,932.94, and the escrow account had \$6,990.02. The board discussed water system updates, with Shawn reporting everything was working fine with 8-10 thousand gallons pumped daily, and Mike requested follow-up measurements on November 1st due to a significant 8-foot drop in water level. Gretchen reported adding 12 new email addresses to their newsletter list, achieving a 62% open rate and 7.5% click rate, and proposed creating a new website page featuring drought-tolerant plants.

### Texas Water Infrastructure Funding Discussion

The team discussed future water infrastructure upgrades, including the possibility of adding a generator and propane tank. They also talked about Proposition 4, a measure that would allocate \$1 billion annually for water infrastructure funding in Texas starting in 2027. The group agreed to follow up with the Texas Water Development Board to explore funding opportunities for distribution system upgrades and electronic meters, given their high water loss. They considered hiring someone to assist with the process, but noted the high cost of such services.

### TWDB Project Closeout and Developer Updates

The team discussed project closeout status with Jane Martinez, who forwarded the request to accounting but hasn't responded yet. They reviewed developer-related matters, including Chris Levy's potential land donation and associated easement requirements, which Mike shared with Samantha for clarification.

### Customer Billing and Payment Adjustments

The meeting focused on billing adjustments and payment plans for several customers. Samantha presented calculations for July through September bills, which were approved by the group. They agreed to forgive a customer's balance with the understanding that they couldn't request forgiveness again for two years. Samantha also discussed resolving a water

service issue for Carlos Lopez, who paid his bill in full. Samantha agreed to look up information on disconnect/reconnect fees in the tariff.

November and December meetings will be combined into one meeting on Dec 11th.

Meeting Adjourned